



*Please forward this release form to your child's current school*

## Records Release Form

Date: \_\_\_\_\_

Student name: \_\_\_\_\_

To: \_\_\_\_\_

(Name of Current School)

\_\_\_\_\_  
(Current School's Street Address)

\_\_\_\_\_  
(Town)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip Code)

The above named student is applying for admission to Saint Francis Xavier Preparatory School. An important part of the application procedure includes a review of the student's current school record. Please forward a copy of the student's **entire academic record including current grades**, cumulative grades, standardized test scores, and other pertinent information.

**Please do not send official records at this time.** Official records will be requested at the time of the student's acceptance and enrollment. Send a **copy** only at this time.

Any other information which you feel may be helpful in our admissions decision (IEP, psychological/discipline records) are requested as well. We appreciate your time and help in completing this request.

***My signature gives consent for release of a copy of my child's school record to be sent to Saint Francis Xavier Preparatory School.***

\_\_\_\_\_  
(parent/guardian signature)

St. Francis Xavier Preparatory School  
33 Cross Street  
Hyannis, MA 02601

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