



St. Francis Xavier Preparatory School

33 Cross Street
Hyannis, Massachusetts 02601
(508) 771-7200 / Fax (508) 771-7233 / sfxp.org

2015 - 2016 Christian Service Reporting Form

Student name: _____ Homeroom: _____

Number of Service Hours Recorded On this Form: _____

Date(s) of service: _____

Place of Service: _____

TO BE COMPLETED BY THE SERVICE ORGANIZATION/RECIPIENT:

Please describe briefly the nature of the service performed: _____

TO BE COMPLETED BY THE STUDENT:

1. Please describe how you benefitted from the community service performed:

2. Please describe how the organization you served benefitted from this community service project:

Signature of person who oversaw the community service performed

Printed name

Date

Title

Please see back of form for requirements

Christian Service Requirements

Christian service must be performed in grades five through eight as a requirement of graduation. For the 2015- 2016 academic year, the guidelines are as follows:

1. Number of hours:

- Students in grade five will perform five (5) hours of service.
- Students in grade six will perform six (6) hours of service.
- Students in grade seven will perform seven (7) hours of service.
- Students in grade eight will perform eight (8) hours of service.

2. Documentation:

- Authorized signatures may not be members of the student's immediate family.
- The individual authorizing the work must have supervised and/or overseen the work performed.

3. Areas of service:

- No more than one of the hours of Christian Service may be performed at St. Francis Xavier Preparatory School or its related activities (e.g. summer cleaning help, Live Nativity, and the like).
- The student service performed must be *in addition* to any school-sponsored project (e.g. eighth grade office, Student Council, social action, a homeroom undertaking, funeral servers during the academic day, etc.). Such service does **NOT** count toward the required Christian service hours.
- The school may provide a range of areas in which the student may volunteer.
- Students would be wise to check areas of service which are acceptable. The headmaster or his designee should first approve the Christian service. In general, service should be provided to non-profit organizations or to individuals in need of care or assistance.

4. Consequences:

- Christian service is a requirement of promotion from one grade to the next and for graduation. Students who fail to obtain and to document the required number of service hours for their grade will not be promoted for the following academic year and such students will not be readmitted to St. Francis Xavier Preparatory School.
- All documentation must be submitted by May 25, 2016. Any student who has not documented satisfactory completion of the Christian service requirement by that date will not be allowed to take final exams.
- Only documentation provided by the May 25 deadline will count toward a Christian Service Award.
- Only one hour of Christian service performed at St. Francis Xavier Preparatory School or its related activities will count toward a Christian Service Award.
- In addition to the notes above, an eighth grader who does not obtain the required number of Christian service hours will not receive a diploma.